

# **City of Fayetteville, Arkansas**

113 West Mountain Street  
Fayetteville, AR 72701  
(479) 575-8323



## **City Council Final Agenda**

**Tuesday, January 7, 2025**

**5:30 PM**

**City Hall Room 219**

### **City Council Members**

***Council Member Robert B. Stafford Ward 1***  
***Council Member Dr. D'Andre Jones Ward 1***  
***Council Member Sarah Moore Ward 2***  
***Council Member Mike Wiederkehr Ward 2***  
***Council Member Scott Berna Ward 3***  
***Council Member Sarah Bunch Ward 3***  
***Council Member Teresa Turk Ward 4***  
***Council Member Min. Monique Jones Ward 4***

***Mayor Molly Rawn***  
***City Attorney Kit Williams***  
***City Clerk Treasurer Kara Paxton***

**MEETING INFORMATION:**

1. **WEBINAR ID: 843 0372 6175**  
[PUBLIC REGISTRATION LINK:HTTPS://US06WEB.ZOOM.US/WEBINAR/  
REGISTER/WN\\_3SKTD8GUQPKXO71LUNI8EA](https://us06web.zoom.us/join/84303726175)  
  
[AGENDAITEMCOMMENT@FAYETTEVILLE-AR.GOV](mailto:AGENDAITEMCOMMENT@FAYETTEVILLE-AR.GOV)

**CALL TO ORDER****ROLL CALL**

1. **OATHS OF OFFICE**  
**CITY CLERK TREASURER - KARA PAXTON**  
**COUNCIL MEMBER WARD 1, POSITION 2 - DR. D'ANDRE JONES**  
**COUNCIL MEMBER WARD 2, POSITION 2 - MIKE WIEDERKEHR**  
**COUNCIL MEMBER WARD 3, POSITION 2 - SARAH BUNCH**  
**COUNCIL MEMBER WARD 4, POSITION 2 - MIN. MONIQUE JONES**

**PLEDGE OF ALLEGIANCE****MAYOR' S ANNOUNCEMENTS, PROCLAMATIONS AND RECOGNITIONS**

1. **FIREMEN'S AND POLICEMEN'S PENSION AND RELIEF FUND – MAYOR RAWN**

**CITY COUNCIL MEETING PRESENTATIONS, REPORTS AND DISCUSSION ITEMS**

1. **ELECTION OF VICE MAYOR - CITY COUNCIL**
2. **MONTHLY FINANCIAL REPORT - CHIEF FINANCIAL OFFICER**

**PROPOSED AGENDA ADDITIONS****A. CONSENT**

- A.1. **APPROVAL OF THE DECEMBER 4, 2024 CITY COUNCIL MEETING MINUTES**
- A.2. **APPROVAL OF THE DECEMBER 17, 2024 CITY COUNCIL MEETING MINUTES**
- A.3. **SEVEN HILLS HOMELESS CENTER (SERVICE CONTRACT):**  
A RESOLUTION TO WAIVE THE REQUIREMENTS OF FORMAL COMPETITIVE BIDDING AND APPROVE A CONTRACT WITH SEVEN HILLS

HOMELESS CENTER IN THE AMOUNT OF \$125,370.00 FOR SERVICES TO HOMELESS AND NEEDY RESIDENTS BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025 (2024-01082)

**A.4. GENESIS CHURCH OF FAYETTEVILLE (LITTER ABATEMENT PROGRAM):**

A RESOLUTION TO APPROVE AMENDMENT 3 TO THE MEMORANDUM OF AGREEMENT WITH GENESIS CHURCH OF FAYETTEVILLE FOR CONTINUATION OF A LITTER ABATEMENT PROGRAM THROUGH 2025 IN AN AMOUNT NOT TO EXCEED \$200,000.00 (2024-01102)

**A.5. ARKANSAS DEPARTMENT OF AERONAUTICS (GRANT APPLICATION):**

A RESOLUTION TO AUTHORIZE THE MAYOR TO APPLY FOR AND ACCEPT AN ARKANSAS DEPARTMENT OF AERONAUTICS GRANT IN THE AMOUNT OF \$36,922.00 FOR STORM DRAINAGE SYSTEM REPAIRS COMPLETED AS PART OF THE FYV RUNWAY PAVEMENT AND LIGHTING REHABILITATION PROJECT AT DRAKE FIELD AIRPORT, AND TO APPROVE A BUDGET ADJUSTMENT (2024-01093)

**A.6. OLSSON, INC. (AMENDMENT NO. 1):**

A RESOLUTION TO APPROVE AMENDMENT NO. 1 TO THE PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH OLSON, INC. IN THE AMOUNT OF \$116,225.00 FOR FINAL ENGINEERING DESIGN RELATED TO UPGRADES NEEDED AT THE MALLY WAGNON SEWER LIFT STATION (2024-01095)

**A.7. ARKANSAS DEPARTMENT OF TRANSPORTATION (LAND DONATION):**

A RESOLUTION TO AUTHORIZE MAYOR RAWN TO CONVEY 0.08 ACRES OF RIGHT-OF-WAY TO THE ARKANSAS STATE HIGHWAY COMMISSION FOR USE ON THE HIGHWAY 412 SPRINGDALE BYPASS PROJECT (2024-01094)

**A.8. HAWKINS-WEIR ENGINEERS, INC. (CONTRACT AMENDMENT 5):**

A RESOLUTION TO APPROVE AMENDMENT NO. 5 TO THE PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH HAWKINS-WEIR ENGINEERS, INC. IN THE AMOUNT OF \$169,800.00 FOR CONSTRUCTION OBSERVATION SERVICES ASSOCIATED WITH THE PROJECT TO ALLEVIATE FLOODING NEAR THE NORTH COLLEGE AVENUE AND EAST SUNBRIDGE DRIVE INTERSECTION, AND TO APPROVE A BUDGET ADJUSTMENT– 2019 DRAINAGE BOND PROJECT (2024-00964)

**A.9. MUD CREEK FLOOD STUDY (COST SHARE AGREEMENT):**

A RESOLUTION TO APPROVE A COST SHARE AGREEMENT WITH FAYETTEVILLE PUBLIC SCHOOLS IN THE AMOUNT OF \$27,500.00 FOR A

DETAILED ENGINEERING FLOOD STUDY OF MUD CREEK FROM NORTH CROSSOVER ROAD TO THE CITY LIMITS IN ASSOCIATION WITH THE RELOCATION OF EAST JOYCE BOULEVARD (2024-00948)

**A.10. FARMINGTON BRANCH FLOOD STUDY (COST SHARE AGREEMENT):**

A RESOLUTION TO APPROVE A COST SHARE AGREEMENT WITH FAYETTEVILLE PUBLIC SCHOOLS AND TITAN TLH, LLC. IN THE AMOUNT OF \$33,050.00 FOR A DETAILED ENGINEERING FLOOD STUDY OF THE FARMINGTON BRANCH FLOODPLAIN (2024-00949)

**A.11. RANDALL FORD OF FORT SMITH (PURCHASE CONTRACT):**

A RESOLUTION TO APPROVE THE PURCHASE OF FIVE WORK TRUCKS FROM RANDALL FORD OF FORT SMITH, PURSUANT TO ORDINANCE 6491, IN THE TOTAL AMOUNT OF \$319,072.00, PLUS ANY APPLICABLE SURCHARGES, FREIGHT CHARGES, AND DELIVERY FEES UP TO 10% OF THE ORIGINAL PURCHASE PRICE, AND TO APPROVE A BUDGET ADJUSTMENT (2024-01066)

**A.12. PREMIER TRAILER SALES, LLC. (PURCHASE CONTRACT):**

A RESOLUTION TO APPROVE THE PURCHASE OF TWO TANDEM AXLE TRAILERS FROM PREMIER TRAILER SALES, LLC. IN THE TOTAL AMOUNT OF \$29,780.00 PLUS ANY APPLICABLE SURCHARGES, FREIGHT CHARGES, AND DELIVERY FEES UP TO 10% OF THE ORIGINAL PRICE, PURSUANT TO A SOURCEWELL COOPERATIVE PURCHASING CONTRACT, AND TO APPROVE A BUDGET ADJUSTMENT (2024-01072)

**A.13. RUSH TRUCK CENTERS OF LOWELL (PURCHASE CONTRACT):**

A RESOLUTION TO AUTHORIZE THE PURCHASE OF TWO DUMP TRUCKS FROM RUSH TRUCK CENTERS OF LOWELL IN THE TOTAL AMOUNT OF \$496,357.88, PURSUANT TO A SOURCEWELL COOPERATIVE PURCHASING CONTRACT (2024-01071)

**A.14. CHEVROLET OF FAYETTEVILLE (PURCHASE CONTRACT):**

A RESOLUTION TO APPROVE THE PURCHASE OF THREE CHEVROLET TAHOE SPECIAL SERVICE VEHICLES FROM CHEVROLET OF FAYETTEVILLE, PURSUANT TO ORDINANCE 6491, IN THE TOTAL AMOUNT OF \$167,994.00, PLUS ANY APPLICABLE SURCHARGES, FREIGHT CHARGES, AND DELIVERY FEES UP TO 10% OF THE ORIGINAL PURCHASE PRICE (2024-01068)

**A.15. WT TRANSFER HOLDINGS, LLC. (PURCHASE CONTRACT):**

A RESOLUTION TO AUTHORIZE THE PURCHASE OF ONE MINI-EXCAVATOR, FIVE MOWERS, AND ONE ATTACHMENT FROM WT

TRANSFER HOLDINGS, LLC. OF SPRINGDALE IN THE TOTAL AMOUNT OF \$169,900.42, PURSUANT TO A SOURCEWELL COOPERATIVE PURCHASING CONTRACT (2024-01070)

**A.16. JA RIGGS, CO. OF SPRINGDALE (PURCHASE CONTRACT):**

A RESOLUTION TO AUTHORIZE THE PURCHASE OF ONE EXCAVATOR, ONE WHEEL LOADER, THREE BACKHOES AND VARIOUS ATTACHMENTS FROM JA RIGGS CO. OF SPRINGDALE IN THE TOTAL AMOUNT OF \$760,922.97, PURSUANT TO A SOURCEWELL COOPERATIVE PURCHASING CONTRACT (2024-01069)

**A.17. LEWIS FORD SALES, INC. (PURCHASE CONTRACT):**

A RESOLUTION TO APPROVE THE PURCHASE OF EIGHT FORD VEHICLES WITH ADDITIONAL UPFIT AND SNOW REMOVAL EQUIPMENT FROM LEWIS FORD SALES, INC. IN THE TOTAL AMOUNT OF \$374,399.00, PLUS ANY APPLICABLE SURCHARGES, FREIGHT CHARGES, AND DELIVERY FEES UP TO 10% OF THE ORIGINAL PURCHASE PRICE (2024-01067)

**A.18. PARTS, TEAR DOWN, INSPECT AND REPAIR SERVICES (RESOLUTION):**

A RESOLUTION TO APPROVE THE PURCHASE OF PARTS AND REPAIR SERVICES FROM ORIGINAL EQUIPMENT MANUFACTURERS OR THEIR AUTHORIZED VENDORS TO TEAR DOWN, INSPECT, REPAIR, AND MAINTAIN WARRANTY WHERE APPLICABLE FOR VEHICLE AND EQUIPMENT REPAIRS AS NEEDED THROUGH DECEMBER 31, 2025, WITHIN THE APPROVED BUDGET (2024-00965)

**A.19. PAVEMENT MARKING INSTALLATION (BID 25-01):**

A RESOLUTION TO AWARD BID #25-01 AND AUTHORIZE THE PURCHASE OF PAVEMENT MARKING INSTALLATION FROM TIME STRIPING, INC. AND ARKANSAS SIGN & BARRICADE IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2025 (2024-00883)

**A.20. ASPHALT PAVING SERVICES (BID 25-04):**

A RESOLUTION TO AWARD BID #25-04 AND AUTHORIZE THE PURCHASE OF ASPHALT PAVING SERVICES FROM TOMLINSON ASPHALT AS PRIMARY SUPPLIER AND TO AUTHORIZE THE USE OF OTHER BIDDERS BASED ON PRICE AND AVAILABILITY AS NEEDED THROUGH THE END OF 2025 (2024-00885)

**A.21. CONCRETE MATERIALS (BID 25-05):**

A RESOLUTION TO AWARD BID #25-05 AND AUTHORIZE THE PURCHASE OF CONCRETE MATERIALS FROM TUNE CONCRETE AS PRIMARY

SUPPLIER IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AND TO AUTHORIZE THE USE OF OTHER BIDDERS BASED ON PRICE AND AVAILABILITY AS NEEDED THROUGH THE END OF 2025 (2024-00886)

**A.22. AGGREGATE MATERIALS (BID 25-06):**

A RESOLUTION TO AWARD BID #25-06 AND AUTHORIZE THE PURCHASE OF AGGREGATE MATERIALS FROM HUNT-ROGERS MATERIALS, LLC. AS PRIMARY SUPPLIER AND TO AUTHORIZE THE USE OF OTHER BIDDERS BASED ON PRICE AND AVAILABILITY AS NEEDED THROUGH THE END OF 2025 (2024-00887)

**A.23. ASPHALT MATERIALS (BID 25-07):**

A RESOLUTION TO AWARD BID #25-07 AND AUTHORIZE THE PURCHASE OF ASPHALT MATERIALS FROM EMERY SAPP & SONS, INC. AS PRIMARY SUPPLIER AND TO AUTHORIZE THE USE OF OTHER BIDDERS BASED ON PRICE AND AVAILABILITY AS NEEDED THROUGH THE END OF 2025 (2024-00888)

**A.24. DRAINAGE PIPE (BID 25-08):**

A RESOLUTION TO AWARD BID #25-08 AND AUTHORIZE THE PURCHASE OF PLASTIC DRAINAGE PIPE FROM FERGUSON WATERWORKS IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2025 (2024-00889)

**A.25. PRECAST DRAINAGE PIPE & STRUCTURES (BID 25-09):**

A RESOLUTION TO AWARD BID #25-09 AND AUTHORIZE THE PURCHASE OF PRECAST DRAINAGE PIPE & STRUCTURES FROM SCURLOCK INDUSTRIES OF FAYETTEVILLE AS PRIMARY SUPPLIER AND TO AUTHORIZE THE USE OF OTHER BIDDERS BASED ON PRICE AND AVAILABILITY AS NEEDED THROUGH THE END OF 2025 (2024-00890)

**A.26. HIGH PERFORMANCE COLD MIX (BID 25-11):**

A RESOLUTION TO AWARD BID #25-11 AND AUTHORIZE THE PURCHASE OF HIGH PERFORMANCE COLD MIX ASPHALT FROM EMERY SAPP & SONS, INC. AS PRIMARY SUPPLIER AND TO AUTHORIZE THE USE OF OTHER BIDDERS BASED ON PRICE AND AVAILABILITY AS NEEDED THROUGH THE END OF 2025 (2024-00891)

**A.27. PREFORMED THERMOPLASTIC PAVEMENT MARKINGS (BID 25-13):**

A RESOLUTION TO AWARD BID #25-13 AND AUTHORIZE THE PURCHASE OF PREFORMED THERMOPLASTIC PAVEMENT MARKINGS FROM GEVEKO MARKINGS IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2025 (2024-00892)

**A.28. LIGHTING (BID 25-14):**

A RESOLUTION TO AWARD BID #25-14 AND AUTHORIZE THE PURCHASE OF LIGHTING FROM PREMIER LIGHTING GROUP IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2025 (2024-00893)

**A.29. TRUCK HAULING SERVICES (BID 25-15):**

A RESOLUTION TO AWARD BID #25-15 AND AUTHORIZE THE PURCHASE OF TRUCK HAULING SERVICES FROM HAUL AGENT ENTERPRISES, LLC. AS PRIMARY SUPPLIER AND TO AUTHORIZE THE USE OF OTHER BIDDERS BASED ON PRICE AND AVAILABILITY AS NEEDED THROUGH THE END OF 2025 (2024-00894)

**A.30. SCREENED TOPSOIL (BID 25-16):**

A RESOLUTION TO AWARD BID #25-16 AND AUTHORIZE THE PURCHASE OF SCREENED TOPSOIL FROM BLUE RIBBON SITE SERVICES, LLC. AND N.E.C., INC. DEPENDING ON AVAILABILITY AND DISTANCE, IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2025 (2024-00895)

**A.31. UNSCREENED TOPSOIL (BID 25-17):**

A RESOLUTION TO AWARD BID #25-17 AND AUTHORIZE THE PURCHASE OF UNSCREENED TOPSOIL FROM BLUE RIBBON SITE SERVICES, LLC. AS NEEDED THROUGH THE END OF 2025 (2024-00896)

**A.32. PARTI INVESTMENTS, LLC. (CONDEMNATION):**

A RESOLUTION TO AUTHORIZE THE CITY ATTORNEY TO SEEK CONDEMNATION AND POSSESSION OF ADDITIONAL LANDS OWNED BY PARTI INVESTMENTS, LLC. NEEDED FOR THE HIGHWAY 71B CORRIDOR PROJECT (2024-01108)

**B. UNFINISHED BUSINESS****C. NEW BUSINESS****C.1. TREE PLANTING SERVICES (BID 25-03):**

A RESOLUTION TO AWARD BID #25-03 AND AUTHORIZE THE PURCHASE OF TREE PLANTING SERVICES FROM BUILDING EXTERIORS, INC. AS NEEDED THROUGH THE END OF 2025 (2024-00884)

**C.2. JUSTICE ASSISTANCE GRANT LOCAL SOLICITATION (GRANT AWARD):**

A RESOLUTION TO AUTHORIZE ACCEPTANCE OF THE 2024 JUSTICE ASSISTANCE GRANT LOCAL SOLICITATION GRANT AWARD IN THE

AMOUNT OF \$73,927.00 TO PROVIDE FUNDING FOR LAW ENFORCEMENT TRAINING, EQUIPMENT, AND SUPPLIES, AND TO APPROVE A BUDGET ADJUSTMENT (2024-00976)

**C.3. 2025 PUBLIC SAFETY EQUIPMENT (GRANT AWARD):**

A RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF A NON-MATCHING PUBLIC SAFETY EQUIPMENT GRANT FROM THE ARKANSAS DEPARTMENT OF PUBLIC SAFETY IN THE AMOUNT OF \$75,000.00 FOR THE POLICE DEPARTMENT TO FACILITATE THE SECURE TRANSFER OF VIDEO EVIDENCE TO CLOUD STORAGE AND PURCHASE ADDITIONAL TASERS, AND TO APPROVE A BUDGET ADJUSTMENT (2024-00940)

**C.4. TEECO SAFETY, INC. (POLICE DEPARTMENT HANDGUN REPLACEMENT):**

A RESOLUTION TO AWARD BID #24-50 AND AUTHORIZE THE PURCHASE OF REPLACEMENT HANDGUNS, MAGAZINES, OPTICS, WEAPON LIGHTS, AND HOLSTERS FROM TEECO SAFETY, INC. IN THE AMOUNT OF \$244,794.00 PLUS ANY APPLICABLE TAXES AND FREIGHT CHARGES (2024-00906)

**C.5. § 111.07 DOWNTOWN OUTDOOR REFRESHMENT AREA (AMENDMENT):**

AN ORDINANCE TO AMEND § 111.07 OUTDOOR REFRESHMENT AREA OF THE FAYETTEVILLE CITY CODE TO ADOPT A NEW DOWNTOWN OUTDOOR REFRESHMENT AREA BOUNDARY MAP (2024-01081)

**C.6. UNIFIED DEVELOPMENT CODE (AMENDMENTS):**

AN ORDINANCE TO AMEND CHAPTER 161 ZONING REGULATIONS OF THE UNIFIED DEVELOPMENT CODE TO ENACT § 161.37 URBAN NEIGHBORHOOD AND ESTABLISH ZONING REGULATIONS FOR THE NEW ZONING DISTRICT, TO AMEND § 160.01 ESTABLISHMENT OF DISTRICTS TO ADD THE NEW DISTRICT, TO AMEND § 164.25 TANDEM LOT DEVELOPMENT TO ESTABLISH BUILDING SETBACKS FOR TANDEM LOTS, TO AMEND § 167.04 TREE PRESERVATION AND PROTECTION DURING DEVELOPMENT TO ESTABLISH A MINIMUM CANOPY REQUIREMENT, AND TO AMEND CHAPTER 174 SIGNS TO ESTABLISH SIGN REGULATIONS FOR THE NEW ZONING DISTRICT (2024-01078)

**C.7. VACATION-2024-0026: (3145 E. JOYCE BLVD./WOODLAND JR HIGH, 177):**

AN ORDINANCE TO APPROVE VAC-24-26 FOR PROPERTY LOCATED AT 3145 EAST JOYCE BOULEVARD IN WARD 3 TO VACATE 0.25 ACRES OF STREET RIGHT-OF-WAY (2024-01088)

**C.8. REZONING-2024-0056: (1520 W. SLIGO/ ENGINEERING SERVICES INC, 599):**



AN ORDINANCE TO REZONE THE PROPERTY DESCRIBED IN REZONING PETITION RZN 2024-56 FOR APPROXIMATELY 0.41 ACRES LOCATED AT 1520 WEST SLIGO STREET IN WARD 1 FROM RSF-4, RESIDENTIAL SINGLE-FAMILY, FOUR UNITS PER ACRE TO RI-12, RESIDENTIAL INTERMEDIATE, 12 UNITS PER ACRE (2024-01080)

**C.9. § 172.05 PARKING REQUIREMENTS (A)(2) (AMENDMENT):**

AN ORDINANCE TO AMEND § 172.05 (A)(2) FOR THE REQUIRED PARKING FOR RESIDENTIAL DEVELOPMENTS TO EMPOWER THE PLANNING COMMISSION TO LOWER THE MINIMUM PARKING REQUIREMENTS IN APPROPRIATE SITUATIONS (2024-01107)

**C.10. POSSIBLE CHANGES TO PROVIDE THE CITY AND CITIZENS USE OF THE PORTER WAREHOUSE (RESOLUTION):**

A RESOLUTION TO REQUEST THAT MAYOR RAWN DISCUSS WITH THE WALTON ARTS CENTER POSSIBLE CHANGES TO THE LONG-TERM LEASE TO PROVIDE THE CITY AND CITIZENS SOME USE OF THE PORTER WAREHOUSE (2024-01106)

**C.11. A RESOLUTION TO LIMIT THE TIME ALLOWED FOR CITY COUNCIL MEMBERS' QUESTIONS AND COMMENTS CONCERNING AGENDA ITEMS:**

A RESOLUTION TO LIMIT THE TIME ALLOWED FOR CITY COUNCIL MEMBERS' QUESTIONS AND COMMENTS CONCERNING AGENDA ITEMS (2024-01114)

**C.12. A RESOLUTION TO LIMIT COUNCIL MEMBERS' USE OF ZOOM:**

A RESOLUTION TO LIMIT COUNCIL MEMBERS' USE OF ZOOM TO ATTEND AND VOTE AT CITY COUNCIL MEETINGS (2024-01115)

**C.13. A RESOLUTION TO MOVE THE STARTING TIME FOR CITY COUNCIL MEETINGS FROM 5:30 PM TO 5:00 PM:**

A RESOLUTION TO MOVE THE STARTING TIME FOR CITY COUNCIL MEETINGS FROM 5:30 PM TO 5:00 PM (2024-01116)

**C.14. A RESOLUTION TO AMEND RULE A.7.D.(1) - OVERVIEW PERIOD:**

A RESOLUTION TO AMEND RULE A.7.D.(1) OVERVIEW PERIOD OF THE RULES OF ORDER AND PROCEDURE OF THE FAYETTEVILLE CITY COUNCIL TO REMOVE THE TEN-MINUTE TIME LIMIT FOR STAFF PRESENTATIONS (2024-01136)

**C.15. 2025 CITY COUNCIL RULES OF ORDER AND PROCEDURE (RESOLUTION):**

A RESOLUTION TO ADOPT THE RULES OF ORDER AND PROCEDURE OF THE FAYETTEVILLE CITY COUNCIL FOR 2025 (2024-00966)

**D. CITY COUNCIL AGENDA SESSION PRESENTATIONS****D.1. SALES TAX REPORT - CHIEF FINANCIAL OFFICER  
ENERGY REPORT - ENVIRONMENTAL DIRECTOR****E. CITY COUNCIL TOUR****F. ANNOUNCEMENTS****G. ADJOURNMENT****NOTICE TO MEMBERS OF THE AUDIENCE**

All interested persons may appear and address the City Council on Unfinished Business, New Business, and Public Hearings at City Council meetings. If you wish to address the City Council on an agenda item, please wait for the Mayor or Chair to request public comment. When the Mayor or Chair recognizes you, please start your public comment by giving your name and address. Comments are to be addressed to the Mayor or Chair. The Mayor or Chair will direct your comments to the appropriate elected officials, staff, or others for response. Keep your comments respectful, brief, to the point, and relevant to the agenda item being considered. Each speaker from the public will be allowed one turn to speak for discussion of an agenda item.

Below is a portion of the Rules of Order and Procedure of the Fayetteville City Council pertaining to City Council meetings:

**Agenda Additions:** A new item which is requested to be added to the agenda at a City Council meeting should only be considered if it requires immediate City Council consideration and if the normal agenda setting process is not practical. The City Council may only place such new item on the City Council meeting's agenda by suspending the rules by two-thirds vote. Such agenda addition shall be heard prior to the Consent Agenda.

**Consent Agenda:** Consent Agenda items shall be read by the Mayor and voted upon as a group without discussion by the City Council. If a Council Member wishes to comment upon or discuss a Consent Agenda item that item shall be removed and considered immediately after the Consent Agenda has been voted upon.

**Unfinished Business and New Business:**

**Overview Period:** Agenda items at a City Council meeting shall be introduced by the Mayor and, if an ordinance, read by the City Attorney. City staff shall then present a report. An agenda applicant (city contractor, rezoning or development applicant, appellant from a final decision of the Planning Commission or City Staff, etc.) may present its proposal only during this presentation period but may be recalled by a Council Member later to answer questions. City staff, Council Members and applicants may use electronic visual aids in the City Council meeting as part of the presentation of the agenda item. City staff's presentation and an Applicant's presentation whether presented by one or more than one presenter shall each be limited to a maximum of ten (10) minutes unless the City Council by unanimous consent or majority vote allows additional time.

**Public Comments:** Public comment at a City Council meeting shall be allowed on all items of

unfinished and new business and subjects of public hearings. Amendments may receive public comments only if approved by the City Council by unanimous consent or majority vote. Speakers present in the City Council Chambers shall be recognized before speakers participating by electronic means. Speakers shall be limited to a maximum of three (3) minutes to discuss the agenda item or amendment being considered by the City Council. The City Council may allow a speaker additional time by unanimous consent or majority vote. As part of a person's public comments allowed above, the speaker may use electronic visual aids during their three (3) minutes presentation period concerning the agenda item being considered by the City Council.

**Courtesy and Respect:** All members of the public, all city staff and elected officials shall accord the utmost courtesy and respect to each other at all times. All shall refrain from comments that are harassing or amount to a personal attack against any identifiable individual including abusive comments and derogatory remarks about integrity or offer any other comments that are also not limited to the discussion of the specific agenda item being considered by the City Council. Any member of the public who violates these standards shall be ruled out of order by the Mayor, must immediately cease speaking and shall leave the podium.

**Cell Phones and Pagers:** Cell phones must be turned off or put in silent mode and not used within the City Council Chambers during City Council meetings. Pagers must be turned off or put in silent mode within the City Council Chambers during City Council meetings. These restrictions also apply during Agenda Sessions.

**Smoking Prohibited:** There will be no smoking allowed in the City Council Chambers during City Council meetings.

**Virtual City Council Meetings Authorized:** After proper notice has been provided to the public, City Council Members are authorized to assemble, gather, meet, and conduct open public meetings (including speaking, voting and passing ordinances and resolutions) through appropriate electronic means which ensure the public's right to attend by being able to listen to the proceedings and discussions. These open public meetings include City Council meetings and agenda sessions as well as City Council Member Committee meetings.

**Interpreters or Telecommunications Devices for the Deaf (TDD),** for hearing impaired are available for all City Council meetings, a 72-hour advance notice is required. For further information or to request an interpreter, please call 479-575-8330.

A copy of the complete City Council agenda is available on our website at [www.fayetteville-ar.gov](http://www.fayetteville-ar.gov) or in the Office of the City Clerk, 113 W. Mountain, Fayetteville, Arkansas (479) 575-8323.